**Attachment II**

**Evaluation Criteria Forms**

**Team Experience and Qualifications**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

**Using the table, describe the role of the Respondent and the proposed Subconsultants for the Project.**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Respondent’s and Proposed Subconsultants Role on this Project**  ***(e.g., process/residuals engineering, electrical engineering, I&C engineering, structural engineering, mechanical engineering, site/civil engineering, geotechnical engineering, survey, SUE, cost estimating, QA/QC, etc.)*** | **Respondent** | **Sub 1:** | **Sub 2:** | **Sub 3:** | **Sub 4:** | **Sub 5:** | **Sub 6:** | **Sub 7:** | **Sub 8:** |
|  |  |  |  |  |  |  |  |  |  |
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**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Team Experience and Qualifications**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

**Using the table, provide availability, percent of time committed to the project for the duration of the project, of Respondent’s Key Personnel, as well as Key Personnel from Key Subconsultants.**

|  |  |  |
| --- | --- | --- |
| **Proposed Key Personnel**  **(Name and Employer)** | **Geographic**  **Location** | **% Time**  **Committed** |
|  |  |  |
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**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

***When answering the questions below, use only the space provided in this form, unless otherwise indicated. If all fields are not completed, the Respondent is at risk for being rejected due to non-responsiveness. It is not acceptable to indicate “see attached” on this form.***

***List five (5) relevant projects, of similar size, scope, and complexity to the Project in this RFQ that were completed within the last ten (10) years. Identify Key Personnel, who are part of the proposed team, and their roles and responsibilities on projects listed.***

|  |  |
| --- | --- |
| **Project #1 Name:** |  |
| Utility Owner (Name, City, and State): |  |
| Utility Representative Name, Title, and **Current** Contact Information (Phone and Email): | John Doe  Engineering Manager  (XXX) XXX-XXXX  John.Doe@XXXXX.org |
| Design Contract NTP: |  |
| Design Duration in Months (from Contract Award to Award of Construction Contract): |  |
| Construction Contract NTP |  |
| Construction Duration in Months (from NTP to Final Completion): |  |
| Construction Contract Value: |  |
| Detailed Project Description: |  |
| Provide an explanation for how this project is similar to the project within this RFQ |  |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). |  |

**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #2 Name:** |  |
| Utility Owner (Name, City, and State): |  |
| Utility Representative Name, Title, and **Current** Contact Information (Phone and Email): | John Doe  Engineering Manager  (XXX) XXX-XXXX  John.Doe@XXXXX.org |
| Design Contract NTP: |  |
| Design Duration in Months (from Contract Award to Award of Construction Contract): |  |
| Construction Contract NTP |  |
| Construction Duration in Months (from NTP to Final Completion): |  |
| Construction Contract Value: |  |
| Detailed Project Description: |  |
| Provide an explanation for how this project is similar to the project within this RFQ |  |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). |  |

**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #3 Name:** |  |
| Utility Owner (Name, City, and State): |  |
| Utility Representative Name, Title, and **Current** Contact Information (Phone and Email): | John Doe  Engineering Manager  (XXX) XXX-XXXX  John.Doe@XXXXX.org |
| Design Contract NTP: |  |
| Design Duration in Months (from Contract Award to Award of Construction Contract): |  |
| Construction Contract NTP |  |
| Construction Duration in Months (from NTP to Final Completion): |  |
| Construction Contract Value: |  |
| Detailed Project Description: |  |
| Provide an explanation for how this project is similar to the project within this RFQ |  |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). |  |

**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #4 Name:** |  |
| Utility Owner (Name, City, and State): |  |
| Utility Representative Name, Title, and **Current** Contact Information (Phone and Email): | John Doe  Engineering Manager  (XXX) XXX-XXXX  John.Doe@XXXXX.org |
| Design Contract NTP: |  |
| Design Duration in Months (from Contract Award to Award of Construction Contract): |  |
| Construction Contract NTP |  |
| Construction Duration in Months (from NTP to Final Completion): |  |
| Construction Contract Value: |  |
| Detailed Project Description: |  |
| Provide an explanation for how this project is similar to the project within this RFQ |  |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). |  |

**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

|  |  |
| --- | --- |
| **Project #5 Name:** |  |
| Utility Owner (Name, City, and State): |  |
| Utility Representative Name, Title, and **Current** Contact Information (Phone and Email): | John Doe  Engineering Manager  (XXX) XXX-XXXX  John.Doe@XXXXX.org |
| Design Contract NTP: |  |
| Design Duration in Months (from Contract Award to Award of Construction Contract): |  |
| Construction Contract NTP |  |
| Construction Duration in Months (from NTP to Final Completion): |  |
| Construction Contract Value: |  |
| Detailed Project Description: |  |
| Provide an explanation for how this project is similar to the project within this RFQ |  |
| Key Personnel (to include Personnel Titles and Specific Project Tasks). |  |

**Attachment II**

**Evaluation Criteria Forms**

*(continued)*

**Similar Projects and Past Performance**

**OPCC Table**

**Using the table within the Evaluation Criteria form, provide project cost information for the five (5) projects submitted in Section 1) of this evaluation criteria, as well as three (3) additional and similar projects, as it relates to the accuracy of the Opinions of Probable Construction Cost (OPCC), comparing the final 100% Design phase estimate to approved construction contract awards.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **Final Engineer’s Estimate (100% OPCC)** | **Low Responsible Bidder – Contract Award** | **Percent Difference between OPCC and Low Bid** | **Number of Bidders** | **Average of All Other Bids** | **Total Value of All Change Orders** | **Change Orders as % of Contract Award** |
| Project 1 | $ | $ | % | # | $ | $ | % |
| Project 2 | $ | $ | % | # | $ | $ | % |
| Project 3 | $ | $ | % | # | $ | $ | % |
| Project 4 | $ | $ | % | # | $ | $ | % |
| Project 5 | $ | $ | % | # | $ | $ | % |
| Project 6 | $ | $ | % | # | $ | $ | % |
| Project 7 | $ | $ | % | # | $ | $ | % |
| Project 8 | $ | $ | % | # | $ | $ | % |